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University of Maribor
Faculty of Electrical Engineering
and Computer Science

Enhancement of cyber educational system of Montenegro

Minutes of the Individual Meeting between Institute of Modern Technology Montenegro (IMTM) and University of Maribor (UM)

TEMPUS: Enhancement of cyber educational system of Montenegro (ECESM)

Hosting institution: University of Maribor, Slovenia

Present

EU Partners

Matjaž Debevc, University of Maribor

Ines Kožuh, University of Maribor

Olga Pregl, University of Maribor

Marko Holbl, University of Maribor

Montenegro Partners

Bojana Tosić, Institute of Modern Technology Montenegro

Dragan Đurić, Institute of Modern Technology Montenegro

Ivan Petrović, Institute of Modern Technology Montenegro

The meeting was attended by 3 participants from the Institute of Modern Technology Montenegro (IMTM) and 4 participants from University of Maribor- project coordinator.

The meetings were organized by Prof.Dr Matjaž Debevc, as project coordinator aimed on analyses of enrolment procedure and enrolled students at innovated Master study program in Montenegro, Cross-matching of Intermediate Report results with achieved results/ corrections/ indicators, the preparation for the Final report, analyses of sustainability indicators and analysis of the Financial documentation.

Monday, 28nd November 2016

First day of the meeting was aimed on analyses of improved Master study program in Cyber security in Montenegro.



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During the first day, two additional topics were discussed:

- Analyses of Sustainability indicators – representatives of IMTM has participated in 1st Cyber Security Forum in Montenegro, in cooperation with USA Embassy in Montenegro, Municipality Nikšić and Tehnopolis in Nikšić. This event in Montenegro aroused great interests from all media at national level in Montenegro. Organisation of such event will be traditional in October as cyber security awareness month in United States and also a chance for new ideas and projects in the future.
- Cross-matching of Intermediate Report results with achieved results/ corrections/ indicators – Prof Debevc and Mrs. Bojana Tosić insisted on detailed analyses of Intermediate Report results.

Tuesday, 29th November 2016

The second day of the meeting was focused on analyses of financial documentation, due to close deadline to submitting all supporting documents to EACEA reviewers.

Firstly, Mrs. Bojana Tosić as IMTM representative presented overall ECESM financial status at IMTM and some national regulations, institutional rules and requests of financial audit control. To this end, activities during the rest of the day were all focused on detailed analyses of:

- prepared documentation for Staff Costs:
 - o Staff Conventions and Time Sheet forms,
 - o Additional proofs of payment,
 - o Additional proofs how staff rates were calculated and how EACEA rules were respected,
- prepared documentation for Travel Costs:
 - o Individual Mobility Reports,
 - o Proofs of all travel costs,
 - o Additional proofs of payment,
 - o Additional proofs how EACEA rules were respected,
 - o Proofs about payment of daily allowance, etc.
- prepared documentation for Printing and Publishing:
 - o Invoices,
 - o Additional proofs of payment,
- prepared documentation for Other costs:
 - o Invoices,
 - o Additional proofs of payment.

All participants agreed about joint activities on preparation of the Final Report.



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PHOTOS



European Commission Tempus Project:
544088-TEMPUS-1-2013-1-SI-TEMPUS-IPHES

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ATTENDANCE LISTS



Enhancement of cyber educational system of Montenegro

ECESM Individual Meeting – IMTM

TEMPUS: Enhancement of cyber educational system of Montenegro (ECESM)
Monday, 28th November 2016
University of Maribor, SI
Meeting Venue: Conference room G2
Slomškov trg 15, 2000 Maribor, Slovenia

LIST OF PARTICIPANTS

Nr.	INSTITUTION	PARTICIPANT	SIGNATURE
1	IMTM	Petar Tosić	<i>[Signature]</i>
2	IMTM	Leontina	<i>[Signature]</i>
3	UM	OLGA PREGIČ	<i>[Signature]</i>
4	IMTM	Dejan Đurić	<i>[Signature]</i>
5	UM	MATEJU KOČAR	<i>[Signature]</i>
6	UM	INES KOZUH	<i>[Signature]</i>
7	UM	ANITA DEBESE	<i>[Signature]</i>
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Nr.	INSTITUTION	PARTICIPANT	SIGNATURE
1	IMTM	Darjan Bunc	<i>[Signature]</i>
2	IMTM	Bosna Todor	<i>[Signature]</i>
3	IMTM	Jan P. ...	<i>[Signature]</i>
4	UM	MARCO HOJDL	<i>[Signature]</i>
5	UM	Mrs. KOSIČ	<i>[Signature]</i>
6	UM	MATJAJ ŽBOK	<i>[Signature]</i>
7	UM	OLGA TRZGL	<i>[Signature]</i>
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