



MEETING MINUTES ON PUBLIC BID OPENING

University "Mediterranean" and University "Donja Gorica" issued the invitation to tender for the selection of the preferred bidder for the purchase of computer equipment within the TEMPUS project realization 544088-TEMPUS-1-2013-1-SI-TEMPUS-JPHES „Enhancement of cyber educational system of Montenegro“.

The invitation to tender was issued in the daily newspaper „Vijesti“ on 24 August 2016.

University "Mediterranean" and University "Donja Gorica" and their evaluation committee consisting of chairman Anđela Jakšić Stojanović, PhD, member Mladen Bukilić, MSc, member Ramo Šendelj, PhD and Ivana Ognjanović, member, PhD held the bid opening meeting to evaluate the submitted bids received by the invitation to tender at 10 o'clock, on 01 September 2016.

Three bids were submitted on time by the invitation to tender and they are the following:

1. ITAS from Podgorica Bid No R- 1627-16 submitted on 31st August 2016
2. "SAGA CG" Ltd. from Podgorica, Bid No. R-1626-16 submitted on 31 August 2016.
3. "ČIKOM", from Podgorica, Bid No. R-1628-16 submitted on 31 August 2016.

By the invitation to tender, the tenderer determined what each bid should contain:

I General part:

- Bidder's name, address and tax identification number;
- Contact number of the authorized representative negotiating with unlimited authority in relation to the subject of procurement;
- Bidder's reference;
- A warranty period for the supplied goods;
- Digital (CD, Excel sheet, MS Word) and paper form bids (original + 2 copies).

II Commercial part:

- Bids must be submitted with the unit prices, with and without VAT;
- The total value of the listed items, and the total value of the bid in €, with or without VAT;
- Indicate the payment schedule (advance payment is not acceptable).



III Minimum requirements that a bid must meet:

- Compliance with the requirements set in the tender documentation;
- Acceptance of the payment schedule within at least 45 days from the delivery date of the computer equipment and issuing the commercial invoice;
- University "Mediterranean" and University "Donja Gorica" cannot be conditioned by the submission of bank guarantees or advance payment;

Evaluation committee conducted the opening of bids:

1. „ITAS“ from Podgorica, one sealed envelope registered under No. R-1627-16 from 31 August 2016, for the procurement of computer equipment.

They submitted the following documents:

- Bidder's name, address and tax identification number;
- Contact number of the authorized representative negotiating with unlimited authority in relation to the subject of procurement;
- A warranty period for the supplied goods is 12 months, except for servers which warranty period is 36 months ;
- Digital (CD, Excel sheet, MS Word) and paper form bids (original + 2 copies).
- Payments will be made 7 days from date of delivery equipment and completed installation;
- The offered price for LOT 2 is € 54,191.23 excluding VAT.

2. "SAGA CG" Ltd. from Podgorica, one sealed envelope registered under No. R-1626-16 from 31 August 2016, for the procurement of computer equipment.

They submitted the following documents:

- Bidder's name, address and tax identification number;
- Contact number of the authorized representative negotiating with unlimited authority in relation to the subject of procurement;
- A warranty period for the supplied goods is 12 months, except for servers which warranty period is 36 months ;
- Digital (CD, Excel sheet, MS Word) and paper form bids (original + 2 copies).
- Payments will be made 7 days from date of delivery equipment and completed installation;
- The offered price for LOT 2 is € 50 396,14 excluding VAT.



3. "ČIKOM", from Podgorica, one sealed envelope registered under No. R-1628-16 from 31 August 2016, for the procurement of computer equipment.

They submitted the following documents:

- Bidder's name, address and tax identification number;
- Contact number of the authorized representative negotiating with unlimited authority in relation to the subject of procurement;
- Bidder's reference;
- A warranty period of 12 months for the computer equipment;
- For LOT 1 : LG, WD 3 years, Comtrade computers 2 years, Qnap I Aruba 1 year;
- For LOT 2 : Cisco switches 5 years, for other Cisco equipment 1 year, HP server 3 years, Eaton 2 years, Lenovo server, Mikrotik, Fluke Networks, HP KVM, Apple iMac – 1 year.
- Digital (CD, Excel sheet, MS Word) and a paper form bid;
- The offered prices for LOT 1 is € 23,706.00, LOT 2 is € 34,656.61 and LOT 3 is €13,960.00 excluding VAT.

The public bid opening finished at 11 p.m.

The evaluation committee:

Anđela Jakšić Stojanović

A. Jakšić Stojanović

Mladen Bukilić

M. Bukilić

Ramo Šendelj

R. Šendelj

Ivana Ognjanović

I. Ognjanović